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**SAN MATEO COUNTY
 SPECIAL DEFERRED COMPENSATION COMMITTEE MEETING MINUTES
 AUGUST 13, 2015 MINUTES**

Committee Attendees: Donna Vaillancourt, Lillibeth Dames, Joe Demea,, John Kovach, Steve Perry, David Whisman, Bridget Love, Glenn Kulm

Other attendees: Jay Castellano, Lisa Okada, Marife Ramirez, Bill Tugaw and Paul Hackleman (SST Benefits), Bob Gleason, Ed Riley, Lauren Penko (MassMutual)..

Absent: Michael Wentworth

The meeting was convened at 9:05.

Description of Item for Discussion	Action Taken by Committee
Approval of May 24, and June 25 Minutes	Both the regular meeting and the special meeting minutes were approved unanimously.
Educational Session on Understanding Fixed, General Stable Value Accounts and Retiree Health Savings Account Options	Bill Tugaw provided a training session on various Fixed and Stable Value options the Committee is likely to see in RFP responses. Paul Hackleman provided an overview of the history of the County's Retiree Health Savings Account (RHSA), the various models which employers can choose and the advantages of using the DC provider to also manage the RHSA. The County's Benefits Committee also attended this educational session. The Committee discussed receiving training on the SST portal and obtaining documents without printing. That training will occur in November.
Status / Update of RFP	Bill Tugaw briefly discussed the RFD results. Paul Hackleman discussed the addition of Reporting to Primary Criteria and the significant changes that were made to the RFP both for educational services and reporting as well as Performance Standards. Paul also identify the four Committee members who will serve on the RFP sub-committee, the timeframe for the RFP events, the initial communication that is being sent to participants and the overall budget for the process.
Quarterly Investment Review	Ed Riley reviewed the Macro and County-specific fund status as addressed each of the watch-list funds. Although there was no formal recommendation, MassMutual and SST both agreed that all the current watch-list funds should remain on the watch list although there are not specific issues with the funds.
Quarterly Plan Summary Review	Bob Gleason reviewed the key plan summaries. Total plan value has increased \$20m since the second quarter of 2014 (a 6% increase). Total participants was up 386 (8.2%) since last year and total contributing employees went from 2,845 to 3,108 since last year. Both pre-tax and Roth contributions were up. Total outstanding loans rose by 43 (5.5%) and the value of those loans also increased by 10.5%
Options for Excess Reserves	Jay indicated that total money from funds not used for Financial

	<p>Soundings would equal roughly \$300,000 which should be returned to participants. Since that money has not all been received the Committee unanimously agreed to use reserves to help total \$300,000 which will be returned to participants within the next couple of months. The \$70,000 annually reimbursement should be a little less than expenses which will help reduce the remaining reserves.</p>
Legislative Update	<p>Paul reviewed the <i>News and Views</i> focusing on the Tibble vs. Edison International ruling requiring ERISA employers to continually monitor funds on an ongoing basis. Even though not directly applicable to the public sector it would be considered best practice to follow the key takeaways from the ruling. Paul also discussed recent legislative proposals, working group reports and GAO report on household savings. Paul also distributed and discussed the Defending Safety Employees Retirement Act signed into law and effective January 1, 2015. After discussion, it is unlikely that anyone will be benefited by this law in delaying retirement in 2015. Bob Gleason also discussed the MassMutual White Paper on the same subject.</p>
Other Issues	<p>No new issues were discussed.</p>
Closed Session	<p>The Committee discussed briefly the six respondents to the County's RFP and the likely improvement both in fee reductions as well as enhanced services especially in the behavior finance and reporting areas.</p>

The Committee adjourned at 11:30.