

Meeting Minutes For the Santa Cruz/Alameda de las Pulgas Task Force

Date: September 25, 2017	Time: 9:00 AM To 10:30 AM
Location: 752 Chestnut St, Redwood City Department of Public Works corporation yard	
Attendees: Joe LoCoco – Deputy Director Public Works, Roads Section Diana Shu – Roads Operations Manager	Ron Snow – SAFE Coordinator Cheryl Cho Phan – SAFE Coordinator
Purpose of Meeting: Establish a Santa Cruz/Alameda de las Pulgas Task Force, hereto referred to as the “Task Force” to review potential corridor improvements.	
Minutes: <ul style="list-style-type: none"> (1) Purpose of the Task Force is to work with the Department of Public Works (DPW) and their technical consultant, Kimley Horn and Associates, (KH) to develop master plan for the corridor from which various improvements can be reviewed and approved. (2) Task Force Members will be asked to bring back to their representative groups information regarding the development of improvements for the corridor. It will be critical that the Task Force Member represent their respective groups so that this process can move forward. (3) KH will be requested to attend meetings that involve technical analysis and modeling. DPW will oversee the work and provide resources to develop the final documents. (4) Recommendation is that the Task Force Members include representatives from each of the major areas: <ul style="list-style-type: none"> a) Community Representatives – property owners b) Pedestrian users/ Safe Routes to Schools users c) Bicyclists – recreational and commuter d) Menlo Commons – Senior Community e) Emergency Services – Fire and Law Enforcement f) Public Works Staff from City and County g) Other? 	



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<p>(5) Overall process:</p> <ul style="list-style-type: none">a) Establish a working task group which will meet regularly as requiredb) Identify potential issues and solutions. Utilize studies and analysis performed to date, including SAFE report, Berkeley report, etc.c) KH to provide analysis as needed to establish plausible solutions and to model impacts of alternative that alter traffic patterns.d) DPW to work with Task Force to develop near term, mid term, and long term solutionse) Bring the proposed solutions back to the community to for a final reviewf) KH to wrap up with final report a list of recommendations for the corridor which will be the master plan.
<p>(6) Once a master plan is developed then the county will seek various funding options to implement the recommendations from the study to actual construction plans</p> <ul style="list-style-type: none">(a) Road Fund – near term and potentially midterm solutions(b) Other than Road Fund – midterm and longterm solutions<ul style="list-style-type: none">(i) Grant funding from Safe Routes to Schools/Active Transportation Funds, Transportation Funds,(ii) Bicycle and Pedestrian Safety Improvement Grants,(iii) Measure K funds,(iv) other
<p>Ron Snow and Cheryl Pho Phan – to provide a list of representatives for to Diana Shu by October 6, 2017.</p> <p>See attachment for a list of representatives identified on Oct 11, 2017.</p>
<p>Diana Shu – to contact Emergency Services to provide representatives from various agencies to sit on the Task Force as needed</p>
<p>Next Meeting – tentative date - official kickoff meeting - TBD Doodle scheduler will be used to be send to representatives to select best time and date to meet. Sent on 10/11/17. RSVP by 10/13/17.</p>

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List of Task Force Members identified updated on October 26, 2017 (updated 12-6-17)

Representing	Name	Email Contact
Alameda de las Pulgas	Hillary Stevenson	riowelshie650@gmail.com
CHP	Jason Ivey	
Cyclist with Silicon Valley Bicycle Coalition	John Langbein	smc_bike_map@yahoo.com
Department of Public Works	Diana Shu	dshu@smcgov.org
Department of Public Works	Joe LoCoco	jlococo@smcgov.org
Department of Public Works	Hanieh Houshmandi	Hhoushmandi@smcgov.org
Fire District	Virginia Kiraly-Chang	virginiack@MenloFire.org
Member at large	Ron Snow	ronsnow@univpark.org
Menlo Commons	Gwen Leonard	gwenleonardmusic@gmail.com
Menlo Fire District	Jon Johnston	
Menlo Park Police Department	William Dixon	
Menlo Park resident	Troy Hayes	troyahayes@yahoo.com
Menlo Park, Department of Public Works	Kevin Chen	KChen@menlopark.org
Motorists	Janet Davis	mpmotorist@gmail.com
Pedestrian	John Loughlin	JohnPLoughlin79@gmail.com
Safe Routes to Schools	Jen Wolosin	jen@parents4saferoutes.org
Santa Cruz from Sandhill Rd to Y	Cheryl Phan	santacruzavecheryl@gmail.com
Santa Cruz from the Y to the City limits	Alex Komoroske	akomoroske@yahoo.com
Sheriff's Department	Todd Finato	
The Y	Molly Glennen	santacruzYsafety@gmail.com