

**Meeting #4 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force**

Date: January 25, 2018	Time: 7:00 PM To 9:05 PM
Location: 3322 Alameda de las Pulgas Menlo Park Fire District Station #4	Attendees: See attached sign-in sheet
<b>Purpose of Meeting:</b>	
Review issues affecting Menlo Commons access; preferred bicycle lane options, discussion of road diet impacts at the Y and at Sharon intersections.	
Minutes:	
1) Approved Minutes from December 6, 2017 meeting.  Status: pending approval at next meeting	
2) Update on status of various action open items identified at previous meetings:	
a) Joe LoCoco – sharrows have been installed on Santa Cruz and Alameda de las Pulgas.  Status. Completed	
b) Joe LoCoco – met with SamTrans to discuss location of bus shelter on February 2, 2018. Ran into some issues with jurisdictional boundaries.  Status: pending	
c)	
d) Kevin Chen – Sharon and Santa Cruz crosswalk – location of crosswalk was established by a traffic committee in 1997-1998. Due to restricted sight distance along this stretch of roadway, the committee picked the current location as the safest place to cross. Therefore, relocating this crosswalk would require another public review process so not likely to be considered. But the City of Menlo Park will look into advance warnings, and other safety improvements and report back on its findings.  Status: report back	



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<p>e) Joe LoCoco scheduled road crews to install striping and delineators in front of Menlo Commons. Scheduled but waiting for dry weather to proceed</p> <p>Status. completed</p>
<p>f) Todd Finato and Jason Ivey - Law Enforcement targeted Alpine Road and Santa Cruz Ave. Cited several drivers for speeding and other traffic violations.</p> <p>Status. Completed and Ongoing</p>
<p>g) John Loughlin and Ron Snow – developed a postcard for reaching out to residents and other locals, to assist with outreach efforts and education of the general public. DPW to assist with printing once Task Force approves layout of draft informational postcard Needs response on Final Draft Postcard from various Task Force Members by next meeting.</p> <p>Status. Completed and ongoing</p>
<p>h) Diana Shu –25 mph signs installed and permanent radar feedback</p> <p>Status – 25 mph signs have been installed. The permanent radar feedback signs are pending approval to install on street lamp posts and waiting on hardware.</p>
<p>3) Discussion on pros and cons of protected bicycle lanes; review of various alternatives provided by KH – see attached short report by John Langbein</p> <p>4) Hanieh provided a brief presentation on the queuing lengths for various alternatives – see attached ppt – in general, there will be some impacts to side streets with a road diet – worst case scenarios are at the Y and at Sharon Road.</p> <p>Removal of the slip lane (right most lane northbound to Santa Cruz Ave at the Y) would result in traffic backing up to Sand Hill Road.</p>
<p>Action items:</p>
<p>1) All- Please provide feedback to John and Ron on the final draft of the postcard so that we can adopt a title for the group and a layout for the postcard.</p> <p>Status – Pending</p>

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2) Hanieh/Diana – post data from KH analysis for various alternatives for team to review.  Status: New
3) Kevin/Diana – Alpine Road to Junipero Serra to Sand Hill Road – additional signage to assist with traffic movements from one lane to multiple lanes. Work with county to determine if additional pavement markings would be helpful in reducing conflicts.  Status: need to report back to task force
4) Hanieh Houshmandi – research information regarding the safety improvements on roads with road diets and without, benefits and impacts  Status: not started
5) Diana Shu – update Google Spreadsheet on status of various tasks/action items  Status: Completed
6) Diana Shu – send out Doodle Poll for next meetings in 2018  Status: Pending

Next Meeting – Tuesday, February 27, 2018  Location – Menlo Park Fire Station 3322 Alameda de las Pulgas  Time – 10:00 AM to 12:00 PM
Tentative Agenda for Next Meeting  1) Approval of Minutes of 12-06-17 and 1-25-18 meeting  2) Review status of various action items.  3) Review of final informational postcard  4) Continue reviewing draft plans from KH against recommendations from SAFE report (Draft KH plans posted on the website for review and comments)

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Review of the Y – with or without road diet – issues, concerns, potential solutions

- a) develop a list of pros and cons for each option
- b) develop a list of priorities/preferences for each location as time allows
  
- 5) Tentative schedule for Task Force Meetings in 2018. Set date and times

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List of Task Force Members Attendance Sheet

<b>Representing</b>	<b>Name</b>	<b>Present</b>
		<b>1/25/2018</b>
Alameda de las Pulgas	Hillary Stevenson	1
CHP	Jason Ivey	1
cyclist with Silicon Valley Bicycle Coalition	John Langbein	1
Department of Public Works	Diana Shu	1
Department of Public Works	Joe LoCoco	1
Department of Public Works	Hanieh Houshmandi	1
Fire District	Virginia Chang Kiraly	1
member at large - University Park Inner	Ron Snow	1
Menlo Commons	Gwen Leonard	
Menlo Fire District	Harold Schapelhorman	
Menlo Fire District	Tom Calvert	
Menlo Park Police Department	William Dixon	
Menlo Park resident	Troy Hayes	
Menlo Park, Department of Public Works	Kevin Chen	1
Motorists	Janet Davis	
Pedestrian	John Loughlin	1
Safe Routes to Schools	Jen Wolosin	1
Santa Cruz from Sandhill Rd to Y	Cheryl Phan	1
Santa Cruz from the Y to the City limits	Alex Komoroske	1
Sheriff's Office	Todd Finato	1
Sheriff's Office	Chad Buck	
the Y	Molly Glennen	1
Supervisor Horsley's Office	Jazzalyn Lamadora	1
Menlo Fire District	Jon Johnston	1
Supervisor Horsley's Office	Supervisor Horsley	