

EXHIBIT 3
Sample Certification for No Single Audit Requirement Needed

(Please insert sample language onto your agency letterhead stationery)

Department of Housing
County of San Mateo
264 Harbor Blvd, Building A
Belmont, CA 94002

Dear: _____ :

This is to certify that as _____
_____ (title) for our agency. _____
_____ (name of agency), we did not expend more than \$750,000 of
federal funds from all federal sources during the fiscal year ending _____
_____. As such, our independent financial audit submitted
with this application was not required to comply with the single audit
requirements set forth in [2 CFR part 200, Subpart F](#).

Name (signature)

Print Name

Title

Date

Note: OMB revised the Uniform Guidance and released the final updated version in April 2024. As part of this guidance, the Single Audit threshold increased from \$750,000 to \$1,000,000.

The effective date for the threshold change is for audits with periods **beginning on or after October 1, 2024**. Audits for periods **prior** to October 1, 2024, will be subjected to the prior threshold limit for \$750,000.