



ENVIRONMENTAL CONSULTANTS

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December 31, 2020

Camille Leung, Senior Planner
County of San Mateo, Building and Planning Department
455 County Center, Second Floor
Redwood City, CA 94062

**Re: San Mateo Highland Estates Subdivision Project (Lots 9, 10, and 11) Monthly Progress Report –
December 2020**

Dear Ms. Leung:

The following monthly progress report has been prepared to document compliance with environmental requirements for the San Mateo Highland Estates Project (project) during the time period of December 1, 2020 through December 31, 2020. This report is limited to construction-phase activities associated with Lots 9, 10, and 11. Grading and building permits have not been issued for Lots 5, 6, 7, or 8; therefore, information regarding these lots are not covered under this report.

PROJECT STATUS UPDATE

Construction activities for the month of December included: ongoing maintenance of erosion and sediment control best management practices (BMPs) on Lots 9, 10 and 11; vertical and internal construction of homes of Lot 9, Lot 10, and Lot 11.

NextGen's Qualified Stormwater Pollution Prevention Plan Practitioner (QSP) was onsite during the month of December to inspect for compliance with the project's Stormwater Pollution Prevention Plan (SWPPP) on Lots 9, 10 and 11. Site conditions were communicated to the County on a weekly basis.

SWCA Environmental Consultants (SWCA) conducted weekly site inspection on Lots 9, 10, and 11 on December 4, 9, 18, 22, and 30, 2020 to inspect for compliance with the project's Mitigation Monitoring and Reporting Program (MMRP) and Conditions of Approval (COA).

COMPLIANCE SUMMARY

During the reporting period, four compliance issues were observed by SWCA at Lots 9 and 10. All issues were documented on the Weekly Inspection Report as a Notice to Comply and immediately reported to NextGen and the County. No Stop Work Notices were issued for Lots 9 or 10 during the reporting period. The following table summarizes the documented issues and the associated corrective actions that were taken:

Table 1. Lots 9 and 10 Compliance Summary

Compliance Concern	Compliance Resolution
Tree protection fencing required replacement around the oak tree on Lot 10.	NextGen installed the tree protection fencing around the tree per the specifications of the tree protection plan.
Excess trash and debris were observed throughout the site. Trash cans were not covered and some trash cans were knocked over.	NextGen cleaned up excessive trash and covered all trash cans per specifications of the SWPPP.
Sediment track out was observed on Cobblehill Place near the entrance to Lots 9 and 10.	NextGen swept the street per the requirements of MM AQ-1, and will continue to sweep the street as needed.
Silt fence on the south east corner had become overloaded with sediment, and required repair.	NextGen repaired the silt fence per the specifications of the SWPPP.

Four additional compliance issues were observed by SWCA at Lot 11. All issues were documented on the Weekly Inspection Report as a Notice to Comply and immediately reported to NextGen and the County. No Stop Work Notices were issued for Lot 11 during the reporting period. The following table summarizes the documented issues and the associated corrective actions that were taken:

Table 2. Lot 11 Compliance Summary

Compliance Concern	Compliance Resolution
Standing water was observed inside the garage at Lot 11. SWCA requested that NextGen address the standing water as it may attract sensitive wildlife (such as California red-legged frog) into the construction area.	NextGen addressed the issue and built up the grade of the garage floor to pour the cement floor of the garage.
The windbreak installed along the windward side of Lot 11 required repair.	NextGen repaired the windbreak fence per the specification of AQ-1.
Sediment track out was observed on Cowpens Way near the entrance to Lot 11.	NextGen swept the street per the requirements of MM AQ-1, and will continue to sweep the street as needed.
Silt fence on the south side of the site had been knocked over and required repair.	SWCA requested that NextGen repair the silt fence along the south side of the project site. SWCA will verify during the next site inspection.

PUBLIC INQUIRY UPDATE

One public information request/concern was communicated to the County or County-contracted mitigation monitor during the reporting period. The public inquiry included the following:

1. An email from Tom Finke on December 17, 2020 requesting that the generator on Lot 11 be moved to the back of the house to reduce noise disturbance.

San Mateo County and/or SWCA replied to all public inquiries and recorded all inquiries and associated correspondence in the public inquiry tracker.

Please direct any questions you may have to me at (650) 440-4160, extension 6404, or e-mail at koutten@swca.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Kristen Outten". The signature is cursive and somewhat stylized.

Kristen Outten
Project Manager / Senior Biologist
SWCA Environmental Consultants